

SPEAKER REQUEST FORM



ANGELA C. EVANS
FAYETTE COUNTY ATTORNEY

Thank you for inviting the Fayette County Attorney Angela C. Evans or a member of the Fayette County Attorney's Office to speak or attend your event. To best meet your needs, please complete this form. The information you provide will enable the Fayette County Attorney's Office to prepare the speaker and ultimately ensure we meet all expectations.

To check the availability of the Fayette County Attorney Angela C. Evans for your event, please email media@fayettecountyattorney.com

EVENT INFORMATION

Event Name: _____

Brief Overview of Event: _____

Overview of the Organization: _____

EVENT DATE: _____ **START TIME:** _____ **END TIME:** _____

Time of Remarks: _____ Event Location: _____

Event Type: Breakfast Lunch Reception Dinner Gala Event without food
 Other: _____

Size of Audience: _____

PARKING INFORMATION

Parking Pass Required: YES NO

RECOMMENDED TOPIC:

TYPES OF REMARKS

Welcome Keynote Speaker

Introduction of Person

Appearance Only Meet and Greet

Training/Education Panel

Other _____

QUESTION AND ANSWER SESSION?

YES NO

EVENT CONTACT PERSON

Contact Person Email: _____ Cell Phone: _____

Who will meet the Speaker on Day of Event?

Name: _____

Title: _____ Cell Phone: _____

SUBMIT THIS FORM TO: media@fayettecountyattorney.com